



Town of Camden
Minutes of the Select Board Meeting
July 3, 2012
7:00pm

PRESENT: Chairperson Martin Cates, John French, Jr., James Heard, Leonard Lookner, Donald White, and Town Manager Finnigan. Also present were members of the press and public.

1. Call to Order

2. Citizen Comments

3. There were no citizen comments. The Chair asked for any Board comments.

Donald White commented on the staff's efforts to refurbish the cross on Maiden's Cliff and reminded everyone that Camden has banned consumer fireworks.

4. Communications, Presentations, and Recognitions

Pat Finnigan said that Hal Owen had been recognized for his long-time service to the Opera House Committee at the previous meeting, and that the Board needed to accept his resignation at this time.

Donald White made a motion to accept the resignation of Hal Owen with regret, and to appoint him as an honorary ex-officio life-time member of the Opera House Committee. James Heard seconded the motion. It was unanimously approved.

5. Approval of Board Minutes of June 19, 2012

Leonard Lookner requested that page four, item 9A of the minutes of the last meeting be amended to include the following: "Leonard Lookner expressed concern that the choice and style of a Dodge Charger for a police car did not fit the profile of Camden."

Donald White made a motion to accept the June 19, 2012 minutes as amended. John French seconded the motion. It was approved unanimously.

6. Select Board Member Reports

7. Donald White reported on the Planning Board meeting, including that the board had reviewed the town's sign ordinance and discussed revisions they are working on that would go to the voters in November. He also reported that

8. At their June meeting Camden Public Library Board of Trustees had been introduced to the library's new Deputy Director, Cathy Maloney, White said. He added that Maloney had previously served as Development Director for Bay Chamber Concerts.

9. Lastly, White reported that he had attended the Gateway One meeting on June 28th where the group had continued working on their list of Route One projects. The inventory list will be sent to potential funding sources once it is complete.

10. Town Manager Report

The Town Manager reported that Maine DOT staff had visited Camden the previous Friday to look at downtown and harbor sites which the Town would be seeking State grant funds

through the Quality Communities Program. She updated the Board on the water quality testing program which was funded by a State competitive grant.

The Town Manager reminded the Board about a several meetings and events: a meeting of the Knox County Commissioners on July 16 to discuss cost-saving ideas and service delivery; the first meeting of the new Downtown Network Board will be held at 3:30 on July 23 and that the public is encouraged to attend; the free weekly walking tours of Camden given by the library had begun on Friday afternoons, and the Wednesday in the Park concert series would begin on July 11.

With the 4th of July coming the next day, she emphasized that consumer fireworks are prohibited in Camden and thanked the Penobscot Bay Regional Chamber, the Camden Rotary Club and Bay Chamber Concerts for the full slate of activities that would be held over the July 4th weekend.

11. Old Business

There was no old business.

12. New Business

A. Approve a bid for the construction of a new sanitary system at the Snow Bowl

Will Gartley of Gartley & Dorsky presented the details of the bid process that had taken place for the construction of the new sanitary system at the Snow Bowl. The Town received five bids, and all were competitive, within 14% of each other, he said. Gartley recommended to the Board that the bid be awarded to the low bidder, Farley & Son. James Heard asked if he felt comfortable with this company and Gartley confirmed that they have the experience to handle the job well.

Leonard Lookner asked about arrangements for financing the project. The Town Manager explained that the Ragged Mountain Redevelopment Foundation has the sanitary system improvement as part of their long-term plan, and that if approved, the Board would be making an official request to the foundation to fund the project.

Timing and scheduling for construction of the system was discussed. Gartley said that the groundwork was forecast to be completed by August 31st and that by the end of September the system is projected to be complete and operating.

John French made a motion to award the bid for the sanitary system at the Snow Bowl to Farley & Son, Inc. in the amount of \$199,995 and to authorize the Town Manager to sign the contract. The motion was seconded by Donald White. It was unanimously approved.

B. Appointment of James Kierstead to the Mid-Coast Solid Waste Corporation's Board of Directors with a term to expire June 2015.

Mr. Kierstead told the Board about several of the ongoing projects that Mid-Coast Solid Waste is working on.

Donald White made a motion to appoint James Kierstead to the Mid-Coast Solid Waste Board of Directors for a 3-year term (through June 2015). The motion was seconded by John French. It was unanimously approved.

C. Consideration of request to close Pearl Street between Norwood and Free Streets for the annual neighborhood block party on Saturday, July 14 from 5:00 to 9:00p.m.

Donna Crane of 22 Pearl Street requested that the Select Board allow a portion of Pearl Street to be closed on July 14th for their twelfth annual neighborhood Block Party.

Donald White made a motion to approve the closure of Pearl St. at Norwood and Free Streets for a Block Party on Saturday, July 14 from 5:00 to 9:00pm. The motion was seconded by John French. It was unanimously approved.

D. Consideration of sending a supplemental letter to the Searsport Planning Board to request the Board to require the applicant to provide a detailed risk assessment analysis report which reflects the full scope of the project.

James Heard proposed that Camden send a supplemental letter to the Searsport Planning Board asking them to request an independent risk analysis that would reflect potential impacts on the region were an accident to take place. Discussion followed among the Board.

Chairman Cates asked for comments from members of the public. Dana Strout and Dorothy Klein of Camden spoke in favor of sending a letter requesting an independent risk assessment.

James Heard made a motion that the Camden Select Board send a letter to the Searsport Planning Board to ask them to request that the applicant provide the Town of Searsport with an independent risk assessment of the impact of the proposed LPG tank project. The motion was seconded by Donald White.

After discussion the Board decided that more information was needed before drafting the letter. Heard withdrew his motion. The Board asked the Town Manager to secure a copy of the risk assessment that had been submitted by the applicant so the material could be looked over and discussed at the next meeting.

Donald White made a motion that the Select Board table the consideration of sending a supplemental letter to the Searsport Planning Board with regard to the risk assessment until we obtain further documentation detailing the risk assessment that has already been done, and that the Board re-address this topic at the meeting on July 31st. Leonard Lookner seconded the motion. The motion passed unanimously.

E. Approval of application from Maine Windjammer Association for an Assembly Permit for Friday, July 6, 2012 from 7:00 pm to 9:30 pm for a reception and awards ceremony at Wayfarer Marine for the Great Schooner Race.

James Heard made a motion to approve the request for an Assembly permit for the Great Schooner Race awards ceremony at Wayfarer Marine on July 6 from 7:00-9:00p.m. The motion was seconded by Donald White. It was unanimously approved.

F. Approval of application from Five Town Communities That Care for an Assembly Permit for Saturday, September 8, 2012 from 11:00 am to 5:00 pm for 3rd Harvest Hoot at the Camden Snow Bowl.

John French made a motion to approve the request by Five Town Communities That Care to hold the 3rd Harvest Hoot at the Camden Snow Bowl on September 8 from 11:00 a.m. until 5:00p.m. The motion was seconded by Donald White. It was unanimously approved.

G. Consideration of request to close Atlantic Avenue on Wednesday, July 4th from 11:00 am to 5:30 pm for concerts at Harbor Park.

John French made a motion to approve the closure of Atlantic Avenue on Wednesday, July 4th from 11:00 a.m. to 5:30 p.m. for concerts at Harbor Park. The motion was seconded by Donald White. It was unanimously approved.

H. Consideration of the following Victualer's License and Lodging License renewals expiring July 2012: Blackberry Inn, Cuzzy's, The Elm's B & B, Marriner's Restaurant, and Zoot Coffee.

John French made a motion to approve the renewals of the victualers' license and lodging license renewals for Blackberry Inn, Cuzzy's, The Elm's B & B, Marriner's Restaurant, and Zoot Coffee. The motion was seconded by Donald White. It was unanimously approved.

I. Approval of new victualer's license application for Meg Sideris and Anna Sideris d/b/a High Mountain Hall, LLC at 5 Mountain Hall.

John French made a motion to approve the new victualer's license application for Meg Sideris and Anna Sideris d/b/a High Mountain Hall. The motion was seconded by James Heard. It was unanimously approved.

J. Notification of the transfer of the Lodging License for Towne Motel, LLC from Neil & Patricia Courtney to Richard & Jane Ellis.

Leonard Lookner made a motion to approve the transfer of the Lodging License for Towne Motel, LLC from Neil & Patricia Courtney to Richard & Jane Ellis. The motion was seconded by James Heard. It was unanimously approved.

K. Approval of new victualer's license application for Richard & Jane Ellis, d/b/a Towne Motel at 68 Elm Street

Donald White made a motion to approve a new victualer's license for Richard & Jane Ellis, d/b/a Towne Motel at 68 Elm Street. The motion was seconded by John French. It was unanimously approved.

L. Adopt a policy to permit the weekly payroll warrant to be signed by one Select Board member as allowed by Title 30-A MRSA §5603 2.A (1)

John French made a motion to adopt a policy which allows the payroll warrant to be disbursed provided one Select Board member has signed it. The motion was seconded by Donald White. It was unanimously approved.

M. Review and adopt 2012 Select Board Rules

The Select Board discussed changing the time the Select Board meetings start from 7:00 p.m. to 6:30 p.m. The Board discussed the importance of making the public aware of any change.

John French made a motion to start the Select Board meetings at 6:30pm starting with the first August meeting. Donald White seconded the motion. The motion was passed 4-1-0 (Heard opposed).

Distribution of the Select Board agenda prior to meetings was reviewed. The Town Manager said that the agenda is posted on the Town's website, in the public safety building, and at the Town Office, and printed copies are made available for the public to pick up. The agenda is also faxed or emailed to anyone who requests a copy.

N. Set the date for the second meeting in July: July 31

The Board voted to hold a workshop meeting with town committees on July 17th at 7pm. Pat Finnigan explained that another July Select Board meeting would be needed due to timing of grant application deadlines and license renewals.

Donald White made a motion to hold a workshop with committees on July 17th at 7pm, and to schedule the second July Select Board meeting for July 31st at 7pm. The motion was seconded by Leonard Lookner. It was unanimously approved.

9. Select Board Closing Comments

There were no closing comments.

Adjourn as Select Board

Donald White made a motion to adjourn the meeting of the Select Board and reconvene as Board of Assessors. Leonard Lookner seconded this motion. The motion passed unanimously. The Select Board meeting adjourned at 8:36pm.

Convene as Board of Assessors Approval of Ratio Declaration and Reimbursement

Pat Finnigan discussed the memo from Wes Robinson, the Assessors Agent, which had been distributed to the Board. She said that each year the Town must declare the assessed value ratio. The State had proposed a ratio of 89%. Robinson is proposing that the Select Board set the ratio at 93%. It is in the taxpayers' interest to go with the 93%, she said.

John French made a motion to approve the Assessors Agent's recommendation of a 93% property valuation ratio. Donald White seconded the motion. It was unanimously approved.

Adjourn

Donald White made a motion to adjourn the meeting. John French seconded this motion. The motion passed unanimously and the Board of Assessors adjourned at 8:40pm.

Respectfully submitted,

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Karen Brace
Recording Secretary